

<b>Report to</b>	<b>Marlborough Area Board</b>
<b>Date of Meeting</b>	<b>28 May 2013</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

## Purpose of Report

To ask councillors to consider officer recommendations in respect to:

1. **Marlborough Chamber of Commerce** - requested £5,000 towards installation of new CCTV system for Marlborough High Street. Recommendation: Defer until project is at funding ready stage.
2. **Baydon Young People's Association** - requested £448 towards new outdoors table for BYPA Hall. Recommendation: Meets Criteria
3. **Mildenhall Village Hall Association** – requested £1,254 towards installation of new double door and frame for the village hall to give better access, energy efficiency and security. Recommendation: Meets Criteria
4. **Marlborough Brandt Group** – requested £1,241 towards development of a new website which will promote their work and enable young people to volunteer in their development work. Recommendation: Meets Criteria

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work. Links to these electronic documents can be found below.
- 1.5. Marlborough Area Board has been allocated a 2013/2014 budget of **£55,422** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. In 2013/14 only capital funding is available for community area and digital literacy grants.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Marlborough Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Recipients of grants are also asked to come back to future area board meetings to provide a verbal update on their project to spread good practice and encourage other applicants. Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	<p><a href="#">Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</a></p> <p><a href="#">Marlborough Community Area Plan, 2012-17</a></p> <p><a href="#">Joint Strategic Needs Assessment for Marlborough, 2011</a></p>
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## 2. Main Considerations

- 2.1. Marlborough Area Board has been allocated a 2013/2014 budget of **£55,422** that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board / Councillor Led Initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.

2.4. There are six funding rounds remaining during 2013/14, including this meeting. Deadlines for receipt of funding applications to be considered at future area board meetings are as follows:

- **4 June 2013 for consideration on 16 July 2013**
- **13 August 2013 for consideration on 24 September 2013**
- **15 October 2013 for consideration on 26 November 2013**
- **17 December 2013 for consideration on 28 January 2014**
- **11 February 2014 for consideration on 25 March 2014**

### **3. Environmental & Community Implications**

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

4.1. Awards must fall within the Area Boards budget allocated to the Marlborough Area Board.

4.2. If grants are awarded in accordance with officer recommendations Marlborough Area Board will have a balance of **£52,479**

### **5. Legal Implications**

5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

### **8. Officer Recommendations**

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.1.	Marlborough Chamber of Commerce	Installation of CCTV system on High Street	£5,000	Defer

- 8.1.1. This application was first discussed at the Marlborough Area Board meeting of 29 January 2013 when it was deferred until the 28 May meeting. Marlborough Town Council has ear marked £20,000 towards installation of CCTV from its general reserves. Rather than having two parallel CCTV systems in Marlborough, it was felt that the applicant should work with the Town Council to develop a system that will be satisfactory to all.
- 8.1.2. The Community Area Manager is in regular contact with Marlborough's Town Clerk. Whilst Marlborough Town Council has agreed to fund a CCTV system, providing an adequate one will be more expensive than originally thought. The additional funding that this application would bring could prove very useful in providing a satisfactory CCTV system. This maintains the validity of this application.
- 8.1.3. The Community Area Grant scheme can only award funding to projects that are at a 'funding ready' stage, which is with all the necessary permissions in place and work ready to begin. The Town Clerk feels this will not be the case for a little while longer. The Community Area Manager will liaise with the Town Clerk and bring this application before Marlborough Area Board to be considered by board members once the project has reached the 'funding ready' stage.

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.2.	Baydon Young People's Association	Outdoor bench	£448	Meets Criteria

- 8.2.1. Officers recommend that Baydon Young People's Association is awarded £448 towards the purchase an outdoor bench to enable groups to fully utilise the outside space surrounding the hall.
- 8.2.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.2.3. Baydon Young Peoples' Association has been refurbishing the BYPA hall over the last year, having successfully received grant money for new windows, central heating, flooring, insulation and kitchen. They would now like to purchase an outdoor bench to enable groups to fully utilise the outside space. This project meets several issues raised through the Marlborough area plan concerning access to recreation amenities and facilities, particularly for young people and those from rural areas.
- 8.2.4. There are other elements within this project that are regarded as revenue funding and so are not eligible for funding under the CAG criteria for 2013/14. They have been removed from the application and are not included in this appraisal.

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.3.	Mildenhall Village Hall Association	Installation of new double door	£1,254	Meets Criteria

- 8.3.1. Officers recommend that Mildenhall Village Hall Association is awarded £1,254 towards the installation of new double doors to the building.
- 8.3.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.3.3. This project forms the first phase of a larger project to attend to the energy inefficiencies of the hall and improve the comfort of those that use it. The Hall will also provide an accessible, comfortable and secure indoor facility to the community. The new entrance doors will achieve better access for all users, particularly those requiring mobility aids, allow for the easier moving of equipment in and out of the hall, provide much better thermal insulation thus increasing the energy-efficiency and comfort of the hall and improve the security of the building.
- 8.3.4. This project meets several issues raised through the Marlborough area plan concerning access to recreation amenities and facilities, particularly for young people and those from rural areas.

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.4.	Marlborough Brandt Group	Development of new website	£1,241	Meets Criteria

- 8.4.1. Officers recommend that Marlborough Brandt Group is awarded £1,241 towards the development of a new website that will promote their work and increase volunteering opportunities.
- 8.4.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.4.3. The Marlborough Brandt Group is a charity founded in 1981 known for its 30 year partnership with the community of Gunjur in The Gambia. MBG would like an updated and effective, interactive website. The website will inform and engage people in their work, promote the opportunities for young people to travel to and work in Gunjur, provide teachers and pupils with educational materials, build the group's membership, provide opportunities for giving, advertise many cultural fundraising events and their work with the Gambian community in Bristol. The project includes website design and training of staff in website management.

<b>Appendices</b>	Appendix 1 Grant Application – BYPA Appendix 2 Grant Application – Mildenhall Village Hall Assoc. Appendix 2 Grant Application – Marlborough Brandt Group
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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